

Environmental Technician Intern - Job Description

Position: **Environmental Technician Intern**
 Duration: 4 months (May 2023 to August 2023), potential to extend duration of the internship
 Reports to: Project Manager(s) and/or Senior Technical Staff
 Location: Edmonton, Alberta

Paragon is a leading environmental consulting company specializing in soils, vegetation, and wetlands as they relate to natural resource and infrastructure development and reclamation. Our team has the good fortune to work on many of the largest and most dynamic industrial projects in the country. Our reputation with clients is built through using applied science, decades of experience, and consistently sound judgment to help their projects be successful. We recognize the collective strengths of our team and are committed to providing high-quality service, while providing a safe and rewarding work environment. Paragon offers our team members an engaging and professional workplace that fosters creativity and diversity. We invest in our team by offering competitive salaries and benefits, interesting projects, and professional development opportunities.

Paragon is currently seeking an Environmental Technician Intern that is currently enrolled in a Bachelor of Science, Bachelor of Applied Science or Diploma in Environmental Science or a related field to join our team for a four (4) month summer internship in 2023. Various scopes of work are available, and Paragon will do our best to tailor the role to meet your educational and professional objectives.

POSITION SUMMARY:

Paragon provides various environmental consulting services across most of Canada. Environmental Technician Interns are responsible for assisting with or completing various scopes of work under the direct supervision of more experienced staff. The successful candidate will assist with various projects including but not limited to soil surveys, vegetation management, post-construction reclamation monitoring, vegetation and wetland assessments, soil salvage supervision, revegetation, substrate sampling, and bioengineering. Successful candidates will gain an understanding of various project types, be cross-trained in other areas, and contribute to successful reclamation planning of major industrial projects. This position has office and field-based tasks and includes field shifts of various durations. For you to enjoy this work and be successful, you must naturally have a positive nature, be flexible, like to work outdoors in all (bug and weather) conditions and thrive when working independently within the larger project group. You understand that asking for advice or clarification is not a sign of weakness. You believe that nothing is more important than working safely and protecting those around you. Candidates that apply should be very confident in their ability to complete physically strenuous tasks including hand augering deep inspection sites and walking several kilometres per day through rough terrain.

RESPONSIBILITIES:

- Assisting with various tasks, including but not limited to field preparation, safety documentation, field work, and data management
- Contributing to field programs as a crew assistant, while focusing on learning and building the skills necessary to take on a more complex role post-graduation
- Working cooperatively with technical, health and safety, GIS, and administrative colleagues to successfully deliver our products
- Assisting Project Managers and administrative staff with various tasks as they arise
- Other responsibilities may include but are not limited to: data management including data collection, entry, and review; contributing to field reports; preparing and submitting ground disturbance requests; hazard assessments; and sample processing and delivery
- Providing input on how best to use technology to improve field processes
- Attending workshops, meetings, and other similar events
- Exercising good judgment in situations that are not covered by policies and procedures
- Preparing regular, timely and accurate timesheets, expense reports and other relevant documentation
- Assisting with equipment and office/warehouse maintenance and safety processes

MINIMUM REQUIREMENTS:

You must have the following attributes:

- Working towards a Bachelor of Science, Bachelor of Applied Science or Diploma in Environmental Science or a related field from a recognized post-secondary institute
- An absolute, and genuine dedication to safe work
- Ability to be productive while working independently as well as in a team setting
- Physical capacity for strenuous fieldwork, including augering deep inspection sites and walking several kilometres through rough terrain
- Results-oriented and efficient, with excellent problem-solving skills
- Strong interpersonal and communication skills, with an affinity for working respectfully with colleagues and clients at all levels
- Proficient with computers and software, especially Microsoft Word, Excel and Outlook (at least an intermediate level of proficiency)
- Comfortable using advanced GPS units or tablets
- Valid Class 5 Driver's License, with clean drivers abstract, able to travel throughout the provinces and work weekends when necessary

PREFERRED QUALIFICATIONS:

- Residence in Edmonton or the ability to relocate to the Edmonton for the duration of the internship; candidates located elsewhere in Alberta will still be considered
- Have completed introductory or advanced course work related to soil, vegetation, wetlands, ecology, and/or reclamation prior to starting
- Safety Certificates including First Aid, Advanced driver training, GDII, H2S, OSSA, CSTS, PCST, WHMIS, Bear Aware, ATV/UTV
- ATV/UTV/Argo experience
- Prior soil survey experience and demonstrable proficiency applying the Canadian System of Soil Classification
- Plant identification skills

Please submit your application to HR@paragonsoil.com, including your resume (with three references) and a cover letter that outlines why you would be a great fit for the Paragon team. We thank you for your interest in this position; however, only those candidates selected for an interview will be contacted.