

Job Description

Position: **Soil Handling Monitor**
Reports to: Project Manager(s)
Location: Edmonton or Calgary, Alberta

Paragon is a leading environmental consulting company specializing in soils and vegetation as they relate to natural resource and infrastructure development and reclamation. Our team has the good fortune to work on many of the largest and most dynamic industrial projects in the country. Our reputation with clients is built through using applied science, decades of experience, and consistently sound judgment to help their projects be successful. We recognize the collective strengths of our team and are committed to providing high-quality service, while providing a safe and rewarding work environment. Paragon offers our team members an engaging and professional workplace that fosters creativity and diversity. We invest in our team by offering competitive salaries and benefits, interesting projects, and numerous professional development opportunities.

Paragon is currently seeking Soil Handling Monitors to join our team.

POSITION SUMMARY:

Paragon provides conservation and reclamation planning and monitoring services to many major pipeline and mining projects, across much of our beautiful country. Soil handling monitors are responsible for supporting client reclamation programs, including soil salvage, soil placement, reclamation monitoring and compliance with regulatory commitments. Successful candidates will gain a thorough understanding of the pipeline and mining regulatory environment and industrial operations, in addition to contributing to the successful reclamation of major industrial projects. These positions are predominantly field-based, and include shift-work of various durations. For you to enjoy this work and be successful, you must naturally have a positive nature, be flexible, quietly confident, like to work outdoors in all conditions and thrive when working independently within a project team environment. You understand that asking for advice or clarification is not a sign of weakness. You believe that nothing is more important than working safely and protecting those around you. If you can't bear the thought of missing some prime camping weekends and/or will struggle to find dog/cat/bird-sitting, this job is not for you.

RESPONSIBILITIES:

- Supervision of conservation and reclamation activities along pipeline rights-of-way or on mining leases
- Assisting Project Managers with various tasks as they arise
- Other responsibilities may include, but are not limited to: data management through the collection, entry, synthesis and reporting phases; site seeding; vegetation control; preparing various formats of field reports; ground disturbance preparation, hazard assessment; accurate completion of chain-of-custody forms and delivery to the lab when needed
- Providing input on how best to use the technology available to us to improve the reclamation process
- Attending workshops, meetings and other similar events
- Exercising good judgment in situations that are not covered by policies and procedures
- Pursuing continuing education and participating in conferences and workshops
- Preparing regular, timely and accurate timesheets, expense reports and other relevant documentation
- Assisting with equipment maintenance and safety

MINIMUM REQUIREMENTS:

You must have the following attributes:

- Bachelor of Science, Bachelor of Applied Science or Diploma in a reclamation-related field from a recognized university or college
- Eligibility to register with the Alberta Institute of Agrologists (AIA)
- At least 2 years of experience in a related role
- An absolute, genuine dedication to working safely
- Ability to work productively independently as well as in a team setting
- Demonstrable proficiency applying the Canadian System of Soil Classification
- Results-oriented and efficient, with excellent problem solving skills
- Strong interpersonal and communication skills, with an affinity for working respectfully with colleagues, contractors and clients
- Knowledge of and experience with computers and PC software, especially Microsoft Word, Excel and Outlook (at least an intermediate level of proficiency)
- Tech-savvy enough that advanced GPS and tablets do not scare you
- Valid Class 5 Driver's License, with a clean drivers abstract (or darn close to it)
- Good physical condition with the ability to walk long distances when necessary

PREFERRED QUALIFICATIONS:

- Safety Certificates: First Aid, Advanced driver training, GDII, H2S, OSSA, CSTS, PCST, WHMIS, Bear Aware, ATV/UTV
- Demonstrated competence in conflict management
- Experience with pre-disturbance soil survey and/or post-reclamation assessments
- Current registration with the AIA
- Plant identification skills
- Understanding of agricultural practices

Please submit your application to info@paragonsoil.com, including your resume (with three references) and a cover letter that outlines why you would be a great fit for the Paragon team. We thank you for your interest in this position; however, only those candidates selected for an interview will be contacted.